INSTRUCTIONS FOR MAKING DROP-IN RESERVATIONS IN AMILIA

Head to and log in to your Amilia account. You can access our registration system by visiting the homepage of our website (www.trailsrecreationcenter.org), or by navigating directly to https://www.amilia.com/store/en/the-trails-recreation-center/shop/programs. For assistance with your username and password, please refer to the email you should have received directly from Amilia, or call our Guest Services team at 303-269-8400.

Once you have logged in, click on “Drop-In Activity Reservations (formerly PickTime) or Cardio/Strength Reservations”

Use the “Category” and “Subcategory” dropdown menus to select which area of the facility you are looking to make your reservation in.
After you've located the reservation or class you'd like to make, click the blue “+” button to create your reservation. **Please note:** Reservations for pool activities, pickleball, open gym and group fitness classes can be made no earlier than 75 hours in advance, from the start date and time of the activity. Reservations for childcare and cardio/strength areas can be made 1 week in advance.

During your first reservation or purchase, you may be asked to agree to our Liability Waiver and designate an Emergency Contact. You will only be asked to complete this process once. Complete the necessary information and select “Continue my Purchase.” Your reservation is not finalized until you get to the confirmation screen.

That's it! You will be taken to a confirmation confirming the details of your reservation. An emailed copy will also be emailed to you. The reservation will be displayed in the calendar and “upcoming activities” section on the homepage of your Amilia account.

FOR ASSISTANCE WITH YOUR AMILIA ACCOUNT, PLEASE CALL THE FRONT DESK AT 303 269-8400 OR VISIT https://intercom.help/amilia/en/collections/1987934-user-help-center FOR A VARIETY OF USEFUL TUTORIALS ON HOW TO NAVIGATE YOUR NEW ACCOUNT.